

Government of Jammu & Kashmir  
Directorate of Industries & Commerce, Kashmir

Sub: Appointment of Ms. Shivani Kitroo D/o Roop Krishen Kitroo R/o Flat 23 Block 70, Lane 15, Jagti Colony Nagrota, 181221 Jammu for the post of Junior Assistant cum Computer Operator, Industries and Commerce Department, District Cadre Srinagar, Item/ Advt. No. 104 (04 of 2017) dated 01.12.2017 under Hon'ble PM Package for Kashmiri Migrants in the Directorate of Industries & Commerce, Kashmir.

Ref:

- i. Government Order No. 58 DMRR&R of 2017 dated 29.07.2017 issued by the Department of Disaster Management, Relief, Rehabilitation and Reconstruction, Civil Secretariat Jammu/ Kashmir.
- ii. Administrative Department (Industries & Commerce) letter No. IND/ Gen/ 77/2016 dated 21.07.2020.
- iii. OM. No. DMRRR/ MR/ Sel/ 86/ 2020 dated 26.05.2020 issued by Department of Disaster Management, Relief, Rehabilitation and Reconstruction, Civil Secretariat Jammu.
- iv. J&K Services Selection Board's letter No. SSB/ Secy/ Sel/ M/ 31/ 2020/2742-48 dated 28.04.2020.
- v. J&K Services Selection Board's letter No. SSB/ Adm/ 20/ 2020/2648 dated 01.07.2020.
- vi. OM. No. DMRRR/ MR/ Sel/ 72/ 2020 dated 07.07.2020 issued by Department of Disaster Management, Relief, Rehabilitation and Reconstruction, Civil Secretariat Jammu.
- vii. Administrative Department (Industries & Commerce) letter No. IND/ Gen/ 77/2016 dated 18.08.2020.
- viii. Assistant Commissioner, Relief Organization (M) Jammu letter No. RRCM/ PRC/ Veri/ 20-21/ 45 dated 03.06.2020 & letter No. RRCM/ Veri/ 20-21/ 170 dated 09.10.2020.
- ix. OM. No. DMRRR/ MR/ Sel/ 44/ 2019 dated 09.09.2020 issued by Department of Disaster Management, Relief, Rehabilitation and Reconstruction, Civil Secretariat Jammu.

ORDER NO. 73 DIRC/E OF 2020  
DATED 28-10-2020

As recommended by the J&K Services Selection Board duly endorsed by the Department of Disaster Management, Relief, Rehabilitation and Reconstruction & Industries/ Commerce Department Civil Secretariat vide references quoted above, sanction is hereby accorded to the temporary appointment of Ms. Shivani Kitroo D/o Roop Krishen Kitroo R/o Jagti Colony Nagrota for the post of Junior Assistant cum Computer Operator in the applicable pay Level 4 (Rs. 25500-81100) –{pre-revised Rs.5200-20200 (2400)}, District-Cadre Srinagar under Hon'ble PM Package for Kashmiri Migrants in the Directorate of Industries & Commerce, Kashmir against the Supernumerary post created vide Government Order No. 58 DMRR of 2017 dated 29.07.2019 in pursuance of SRO 412 dated 30.12.2009.

- A) The appointee shall be allowed to join in the Directorate subject to the production of following documents/ certificates (in original) to be verified subsequently:
- a) Academic/ Technical qualification Certificate.
  - b) Matriculation Certificate/ Date of Birth Certificate.
  - c) Health Certificate issued by the Chief Medical Officer.
  - d) Permanent Resident Certificate issued by the Competent Authority.

1<sup>st</sup> floor, Sanat Ghar, behind Bemina Woollen Mills, Qamarwari Road, Bemina Srinagar Kashmir -190018;

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27/12/20

- e) NOCs from the District Industries Centre (DIC) and District Employment and Counselling Centre to the effect that no loan under self-employment Scheme has been taken by the appointee,
- f) Migrant Certificate.
- B) The appointment of the above candidate shall further be subject to the following conditions that:
1. The appointee shall execute an agreement in the "form" prescribed under Jammu & Kashmir Migrant (Special Drive) Recruitment Rules, 2009 issued under notification 412 of 2009 dated 30-12-2009.
  2. The appointment shall give an undertaking duly attested by First Class Magistrate in the shape of an affidavit to the effect that in case any adverse report about her academic/ technical/ category certificates wherever applicable or unsatisfactory character and antecedents is received from concerned issuing agencies/ Inspector General of Police (CID) to whom a reference shall be made by this Directorate, she will have no right to claim her appointment as Junior Assistant Cum Computer Operator, and the appointment as such, shall be deemed to have been cancelled ab-initio.
  3. If on verification, the certificate(s) produced by the appointee as well as the recognition status of the Institution(s) wherefrom these qualification/ technical certificate(s) has been obtained, are proved to be fake/ forged, the appointment shall be deemed to be cancelled ab-initio.
  4. The salary of the appointee shall not be drawn and disbursed to her until and unless satisfactory report about her Character & Antecedents and genuineness of her academic/ technical/ registration certificates (point 2 & 3) are received from the concerned quarters.
  5. The appointee shall be on probation for a period two years.
  6. The appointment shall be governed by the "New Pension Scheme" as per SRO 400 of 2009 dated 24-12-2009.
- C) In case, the appointee migrates from Kashmir Valley at any time during her service tenure, for any reasons whatsoever, the appointment shall stand terminated without any notice, itself due to her migration.
- D) Clause (iii) & (iv) of the Government Order No. 58 DMRR&R of 2017 dated 29-07-2017 will regulate the disbursement of the salary of the appointee & the post shall be supernumerary created in terms of Jammu & Kashmir Migrant (Special Drive) Recruitment Rules, 2009 issued under notification 412 of 2009 dated 30-12-2009 & borne on Security Related Expenditure.
- E) This order is issued without prejudice to writ petition(s)/ Suit, if any, pending/ subjudice before any competent court of Law.

The appointee shall report in the Directorate Of Industries & Commerce, Kashmir within a period of 21 days from the date of issuance of appointment order failing which, her appointment shall deemed to be cancelled ab-initio without any further notice/ correspondence.

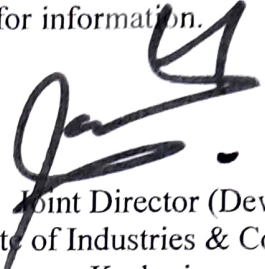

Sd  
Director,  
Industries & Commerce,  
Kashmir  
dt 28-10-2020

No. DIRC/ESTH/C-76XIII/1543-50

Copy to the:

- i) Commissioner/ Secretary to Govt., Industries & Commerce Department, Civil Secretariat, Srinagar for information.

- ii) Commissioner/ Secretary to Govt., General Administration Department, Civil Secretariat, Srinagar for information.
- iii) Commissioner/ Secretary to Govt., Disaster Management, Relief, Rehabilitation and Reconstruction, Civil Secretariat Srinagar for information.
- iv) Secretary, J&K Service Selection Board Srinagar for information.
- v) Chief Accounts Officer, Dte of Industries & Commerce, Kashmir for information.
- vi) I/c Website, Directorate of I&C Kashmir.
- vii) Ms. Shivani Kitroo D/o Roop Krishen Kitroo R/o Flat 23 Block 70, Lane 15, Jagti Colony Nagrota, 181221 Jammu for information.
- viii) Office order file.

  
Joint Director (Dev.)  
Directorate of Industries & Commerce,  
Kashmir  
  
27/1/2020